

## Disability Self Identification Form

..... (Company Name) is an Equal Opportunity Employer. We reach out to, hire and provide equal opportunity to qualified people with disabilities.

The Right for Persons with Disability Act, 2016, requires all Govt. and Private establishments to maintain records of employees with disability.

It is the policy of ..... (Company Name) to ensure that all required support is accessible to persons with disability. Reasonable Accommodation to perform job and Emergency Preparedness plan in case of emergency evacuation will be also be made ready.

Any answer you give will not be used to discriminate in any way. This information will remain confidential with the following exceptions:

- To manage reasonable accommodation or any other specific need/ adjustment, relevant people may be informed.
- On need basis, relevant support staff and emergency personnel, so that everyone is prepared in emergency situations.
- If a request is made by appropriate Government authority.

### Self Identification Form for Persons with Disabilities

1. Name:
2. Employee Number:
3. Department Unit:
4. Location/ Cube No:
5. Email Id and Telephone No:

Please check one of the boxes below:

Yes, I have a disability

No, I do not have a disability

(If yes, please fill form on Reasonable Accommodation and Emergency Preparedness)

## Disability Self Identification Form

As an Equal opportunity employer, we will provide reasonable accommodation to qualified individuals with disabilities

1. What is the nature of your disability?

.....

2. Please mention Aids/ Appliances/ Assisitive/ Adaptive Technology being used

.....

3. Please mention, if any support or adjustment is required as part of Reasonable Accommodation to perform your job function

a)  Yes

If Yes, please provide relevant information:

.....

b)  No

4. Please mention, if any help or support in the event of an emergency evacuation?

a)  Yes

If Yes, please provide relevant information:

.....

b)  No

Employee Name:

Employee Id:

Date: